

12<sup>th</sup> November, 2018



**Karnataka Health Promotion Trust (KHPT) as a sub-recipient of Foundation for Innovative New Diagnostics (FIND) is implementing “Joint Effort for Eliminating TB (JEET)” Project in Karnataka State.**

**KHPT will be the Patient Provider Support Agency (PPSA) and would be responsible for continuous, end-to-end engagement of private sector to provide quality TB services to patients seeking care in private sector. KHPT will also perform patient diagnosis support (including notification of TB status) along with patient management along with monitoring and reporting.**

**KHPT invites applications for the following position/s from committed developments professionals the project JEET.**

**1. Operations Lead: Position: 1, Bangalore, Karnataka**

**Qualification and experience**

- Master’s degree in social work, sociology, public health and relevant discipline
- Minimum of 7-8 years of progressively responsible professional experience in NGO sector specifically with marginalized and vulnerable population in national development organization.
- Excellent leadership and management skills
- Commitment to public health values specifically TB control
- Community centric attitude and skills, Commitment to quality work by self, by team
- Team management, partner management and relationship building skills
- Program management and capacity building
- Excellent written and oral communication skills in English and Local language

**Roles and Responsibilities:**

- Leads the day-to-day operations and manage the project team including supply of all consumables/FDCs etc
- Setup solid processes in line with operational model

- Play a significant role in long-term planning, including an initiative geared toward operational excellence
- Oversee overall financial management, planning, systems and controls
- Effectively allocate available human resource to the planned activities
- Monitor engagement activities with private and public sector
- Manage project deliverables within stipulated deadlines
- Monitor and evaluate project performance against the indicators

**Salary:** The salary for the position is as per market rate and negotiable which will be fixed based on qualification, relevant experience, interview performance.

**Reporting:** Operations Lead will report to project Director – JEET project, Bangalore

**KHPT provides safe working environment for all its employees; follows the principle of equal opportunity and encourages women applicants. Physically challenged with required skills /knowledge and willing to travel are also encouraged to apply.**

**We will be following a systematic selection process to fill these positions based on experience, competency, suitability, aptitude to work with our TB programmes and in-depth project knowledge. Only short listed candidates will be invited for interview.**

**Above position(s) demand excellent communication interpersonal /computer skills and involves travel. Preferences will be given to candidates who have work experience in TB related programmes in Government / INGOs /NGOs and local candidates with required experience and skill sets.**

### **How to apply:**

Interested candidates please apply using the prescribed **KHPT Application Format** and email it to [jobs@khpt.org](mailto:jobs@khpt.org) . Candidates can download the format by clicking on '[Application Format](#)' or visit [www.khpt.org](http://www.khpt.org) to download the format.

Also, candidates can apply using the '**Online KHPT Application**' Format by clicking on <http://www.khpt.org/get-involved/join-us/> or visit KHPT Vacancy page at [www.khpt.org](http://www.khpt.org).

The application should reach on or before **26<sup>th</sup> November, 2018**.

Please note that completed applications in the prescribed format will help us in shortlisting.