

14th May, 2019



KHPT invites applications for the following position/s for its TB programme implementation across Karnataka.

1. M &E Officer: Positions: 2, Bellary & Koppal

Qualification and experience

- MA/M.sc in Population Studies/Statistics/Social Work with prior experience in monitoring of public health interventions.
- At least 3 years of work experience in domain of Monitoring and Evaluation. M&E experience in TB programme would be an added advantage.
- Knowledge of computer applications, like SPSS /STATA, MS Excel, MS Word and MS PowerPoint are required.
- Skilled in data management with experiencing of handling programme monitoring data
- Fluency in written and spoken Kannada and English languages
- Good leadership, managerial skills with abilities to work with multi-disciplinary teams

Roles and Responsibilities:

- Closely working with DTO to strengthen use and management of NIKSHAY data at district level.
- Leads the RME THALI activities at the district level. Ensuring the quality of routine programme monitoring data of all the districts within the zone.
- Ensuring the quality of routine programme monitoring data through periodic data quality audits.
- Building the understanding and capacity of project staffs to implement M&E plan to produce high quality data.
- Training the field staff on various formats used in the project.
- Facilitating timely data collection at field level.
- Coordinating with district team and the field staff for timely submission of monthly and quarterly reports.
- Reviewing the reports/data using data trend techniques and sharing analysis with district and central team.
- Analysing the data and providing continuous feedback on a monthly basis and discuss program gaps with the field team.
- Undertaking joint visits in assessing barriers in outreach and other field level activities to provide feedback to district and central team.

- Assist the MERL, Supervise, coordinate, guide, review and improve MERL for THALI in current and new intervention geographies.
- Support the Central M&E team in conducting operation research and evaluation studies including the development of tools and translation, contribute to the training of field investigators.
- Planning and monitoring of primary data collection for the research studies.

Salary: The salary for the above position is as per market rate and negotiable which will be fixed based on qualification, relevant experience, and interview performance.

KHPT provides safe working environment for all its employees; follows the principle of equal opportunity and encourages women applicants. Physically challenged with required skills /knowledge and willing to travel are also encouraged to apply.

We will be following a systematic selection process to fill these positions based on experience, competency, suitability, aptitude to work with our TB programmes and in-depth project knowledge. Only short listed candidates will be invited for interview.

Above position(s) demand excellent communication interpersonal /computer skills and involves travel. Preferences will be given to candidates who have work experience in TB related programmes in Government / INGOs /NGOs and local candidates with required experience and skill sets.

How to apply:

Interested candidates please apply using the prescribed **KHPT Application Format** and email it to jobs@khpt.org. Candidates can download the format by clicking on '[Application Format](#)' or visit www.khpt.org to download the format.

The application should reach on or before **3rd June, 2019**.

Please note that completed applications in the prescribed format will help us in shortlisting.