

11th March, 2021



KHPT is a not-for-profit entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a single mission to reduce the prevalence of HIV in Karnataka's high priority pockets. The initiative's success made it a scalable model at national and global levels and KHPT became a learning site for innovative approaches. The unique DNA of our programs is a combination of evidence generation, grassroots community connect and government relationship. With these strengths, we learned and reflected on our decade long experience leading us to look beyond HIV to four other thematic areas. KHPT currently works on TB, HIV-AIDS, MNCH, Adolescent Health and Comprehensive Primary Health Care.

KHPT has been awarded, USAID funded project, titled as " Breaking the Barriers - Community engagement to accelerate TB elimination efforts in India through sustained behaviour change" (March 2020 to March 2024). This project aims to develop and scale, effective behaviour change operational models that improve coverage of vulnerable populations, such as urban poor, tribal communities, migrants, mining/industrial workers, for increased case detection, notification, improved successful treatment outcomes in DS TB, TB HIV, DR TB. The project will implement patient centric approaches and propose to engage with community structures for sustainable behaviour change towards the prevention of TB, case detection and successful treatment outcomes. The project will embed digital technology within the intervention framework for effective and scalable behaviour change interventions among patients and families and will also evaluate social network, positive deviance, design thinking and nudge

KHPT is seeking application for the following position.

1. M & E Coordinator – State: Positions: 2 - Patna-Bihar -1 & Guwahati- Assam -1

- Master's degree in a development field, demography, population studies, social science, economics, or relevant discipline
- Minimum of 3-5 years of progressively responsible professional experience in a performance monitoring and/or evaluation role
- Ability in data management and analysis

- Capability to support research initiatives, field data collection and data security management.
- Conversant in operating data management software
- Setting up data quality assurance system and ensuring data integrity

Roles and Responsibilities:

- Support the MERL Specialist in managing the project data for strategic decision-making.
- Establishing a robust Management Information System (MIS) and M&E Knowledge Management System for BTB Intervention in consultation with the MERL Specialist
- Ensure timely and quality completion of all M&E deliverables in line with donor requirements.
- Assist MERL specialist in building MERL capacity and ensuring timely refresher trainings among BTB personnel, developing MERL plans, maintaining timely submission of reports/plans.
- Supports project data capturing, analysis and identification of key evidences.
- Manages management information systems used for data recording, storage, and reporting.
- Ensuring the timely reporting of data from all the project sites, data compilation at the state level and extensive use of routine monitoring data for programmatic inputs.
- Undertaking joint visits in assessing barriers in outreach and other field level activities to provide feedback to district and central team.
- Provide technical support to State NTEP.
- Any other BTB related support as required by the MERL Specialist.

Remuneration : The remuneration for the above position/s will be fixed in line with internal policies and market standards which will be fixed based on qualification, relevant experience, budget availability and interview performance.

KHPT provides a safe working environment for all its employees; follows the principle of equal opportunity and encourages women applicants to apply. Also, individuals who are physically challenged with the required skills /knowledge and who are willing to travel are also encouraged to apply.

We will be following a systematic selection process to fill this position based on experience, competency, suitability, aptitude to work with our health programmes and in-depth knowledge of thematic areas we work with. Only shortlisted candidates will be invited for an interview.

The above position demands excellent communication, interpersonal and computer skills and also involves travel. Preference will be given to candidates who have work experience in the relevant field and to local candidates with the required experience and skillsets.

How to apply:

Interested candidates are requested to apply using the prescribed **KHPT Application Format** with a covering letter and email it to jobs@khpt.org. Candidates can download the format by clicking on '[Application Format](#)' or visit [our website](#) to download the format.

The application should reach on or before **25th March 2021**.

Please note that completed applications in the prescribed format will help us in shortlisting effectively.