

16th June, 2021



KHPT is a not-for-profit charitable entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a mission to enhance the health and wellbeing of vulnerable communities and our journey started with the focus on reducing the prevalence of HIV in Karnataka, specifically among most at-risk populations. These interventions were evidence-driven, systematically planned, rigorously implemented, and monitored. We succeeded in scaling impact well beyond Karnataka and KHPT became a learning site for innovative approaches. We work primarily in the fields of Maternal, Neonatal & Child health (MNCH), Tuberculosis (TB), Adolescent Health (AH), and Comprehensive Primary Health Care (CPHC).

KHPT working on bridging critical gaps and strengthening COVID-19 response in Karnataka state using community-based strategies seeking applications for the following position for this activity.

1. Tele Counsellor Supervisor: Position: 4, Bangalore, Mysuru, Dharwad

Qualification, Skills & Competencies:

- Master's Degree in any relevant field (psychology / Social work)
- Prior experience in managing operations
- Excels in using MS office and web-based information systems.
- At least 5 years of experience with counselling
- Prior experience in setting up team preferred
- Experience working with health system preferred

Roles and Responsibilities:

- Lead the project implementation in intervention area
- Work closely and manage team of Tele counsellors
- Ensure daily calls average is made to patients
- Coordinate health care worker support network creation
- Closely coordinate with team to develop weekly / fortnightly micro plans
- Supervise quality of patient engagement and implementation through periodic field visits
- Engage ward wise health systems to ensure seamless coordination of activities
- Support team in problem solving operational issues
- Monitor data through M&E systems and ensure timely reporting by team
- Undertake training, handholding staff on counselling
- Liaise with other programs on ground and within KHPT to ensure patient aid

- Ensure referrals of the patients identified using the checklists for further management

Note Any additional responsibilities assigned by the Line Manager

Reporting: The Tele Counsellor Supervisor will report to the Project Lead

Salary: The salary for the above position is as per market standards and negotiable which will be fixed based on qualification, relevant experience, and interview performance.

KHPT provides a safe working environment for all its employees; follows the principle of equal opportunity and encourages women applicants to apply. Also, physically challenged with required skills /knowledge and willing to travel are also encouraged to apply.

We will be following a systematic selection process to fill this position based on experience, competency, suitability, aptitude to work with our health programs. Only shortlisted candidates will be invited for an interview.

The above position demands excellent communication interpersonal /computer skills and involves travel. Preferences will be given to candidates who have work experience in the relevant field and local candidates with the required experience and skillsets.

How to apply:

Interested candidates are requested to apply using the prescribed **KHPT Application Format** with a covering letter and email it to jobs@khpt.org. Candidates can download the format by clicking on '[Application Format](#)' or visit [our website](#) to download the format.

The application should reach on or before 24th June, 2021

Please note that completed applications in the prescribed format will help us in shortlisting effectively.